PHILIPPINE BIDDING DOCUMENTS



Government of the Republic of the Philippines

City Government of Pasig

Supply and Delivery of Various
Supplies and Equipment for the
Face-to-Face Class
SY 2022-2023 of
SDO - Pasig City

Sixth Edition July 2020

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Glossary of Acronyms, Terms, and Abbreviations

ABC – Approved Budget for the Contract.

BAC – Bids and Awards Committee.

Bid – A signed offer or proposal to undertake a contract submitted by a bidder in response to and in consonance with the requirements of the bidding documents. Also referred to as *Proposal* and *Tender*. (2016 revised IRR, Section 5[c])

Bidder – Refers to a contractor, manufacturer, supplier, distributor and/or consultant who submits a bid in response to the requirements of the Bidding Documents. (2016 revised IRR, Section 5[d])

Bidding Documents – The documents issued by the Procuring Entity as the bases for bids, furnishing all information necessary for a prospective bidder to prepare a bid for the Goods, Infrastructure Projects, and/or Consulting Services required by the Procuring Entity. (2016 revised IRR, Section 5[e])

BIR - Bureau of Internal Revenue.

BSP - Bangko Sentral ng Pilipinas.

Consulting Services – Refer to services for Infrastructure Projects and other types of projects or activities of the GOP requiring adequate external technical and professional expertise that are beyond the capability and/or capacity of the GOP to undertake such as, but not limited to: (i) advisory and review services; (ii) pre-investment or feasibility studies; (iii) design; (iv) construction supervision; (v) management and related services; and (vi) other technical services or special studies. (2016 revised IRR, Section 5[i])

CDA - Cooperative Development Authority.

Contract – Refers to the agreement entered into between the Procuring Entity and the Supplier or Manufacturer or Distributor or Service Provider for procurement of Goods and Services; Contractor for Procurement of Infrastructure Projects; or Consultant or Consulting Firm for Procurement of Consulting Services; as the case may be, as recorded in the Contract Form signed by the parties, including all attachments and appendices thereto and all documents incorporated by reference therein.

CIF - Cost Insurance and Freight.

CIP - Carriage and Insurance Paid.

CPI - Consumer Price Index.

DDP – Refers to the quoted price of the Goods, which means "delivered duty paid."

DTI – Department of Trade and Industry.

EXW - Ex works.

FCA – "Free Carrier" shipping point.

FOB – "Free on Board" shipping point.

Foreign-funded Procurement or Foreign-Assisted Project– Refers to procurement whose funding source is from a foreign government, foreign or international financing institution as specified in the Treaty or International or Executive Agreement. (2016 revised IRR, Section 5[b]).

Framework Agreement – Refers to a written agreement between a procuring entity and a supplier or service provider that identifies the terms and conditions, under which specific purchases, otherwise known as "Call-Offs," are made for the duration of the agreement. It is in the nature of an option contract between the procuring entity and the bidder(s) granting the procuring entity the option to either place an order for any of the goods or services identified in the Framework Agreement List or not buy at all, within a minimum period of one (1) year to a maximum period of three (3) years. (GPPB Resolution No. 27-2019)

GFI - Government Financial Institution.

GOCC – Government-owned and/or –controlled corporation.

Goods – Refer to all items, supplies, materials and general support services, except Consulting Services and Infrastructure Projects, which may be needed in the transaction of public businesses or in the pursuit of any government undertaking, project or activity, whether in the nature of equipment, furniture, stationery, materials for construction, or personal property of any kind, including non-personal or contractual services such as the repair and maintenance of equipment and furniture, as well as trucking, hauling, janitorial, security, and related or analogous services, as well as procurement of materials and supplies provided by the Procuring Entity for such services. The term "related" or "analogous services" shall include, but is not limited to, lease or purchase of office space, media advertisements, health maintenance services, and other services essential to the operation of the Procuring Entity. (2016 revised IRR, Section 5[r])

GOP – Government of the Philippines.

GPPB – Government Procurement Policy Board.

INCOTERMS – International Commercial Terms.

Infrastructure Projects – Include the construction, improvement, rehabilitation, demolition, repair, restoration or maintenance of roads and bridges, railways, airports, seaports, communication facilities, civil works components of information technology projects, irrigation, flood control and drainage, water supply, sanitation, sewerage and solid waste management systems, shore protection, energy/power and electrification facilities, national buildings, school buildings, hospital buildings, and other related construction projects of the government. Also referred to as *civil works or works*. (2016 revised IRR, Section 5[u])

LGUs - Local Government Units.

NFCC – Net Financial Contracting Capacity.

NGA – National Government Agency.

PhilGEPS - Philippine Government Electronic Procurement System.

Procurement Project – refers to a specific or identified procurement covering goods, infrastructure project or consulting services. A Procurement Project shall be described, detailed, and scheduled in the Project Procurement Management Plan prepared by the agency which shall be consolidated in the procuring entity's Annual Procurement Plan. (GPPB Circular No. 06-2019 dated 17 July 2019)

PSA - Philippine Statistics Authority.

SEC – Securities and Exchange Commission.

SLCC – Single Largest Completed Contract.

Supplier – refers to a citizen, or any corporate body or commercial company duly organized and registered under the laws where it is established, habitually established in business and engaged in the manufacture or sale of the merchandise or performance of the general services covered by his bid. (Item 3.8 of GPPB Resolution No. 13-2019, dated 23 May 2019). Supplier as used in these Bidding Documents may likewise refer to a distributor, manufacturer, contractor, or consultant.

UN - United Nations.

Section I. Invitation to Bid

CITY GOVERNMENT OF PASIG The Bids and Awards Committee INVITATION TO BID FOR

Supply and Delivery of Various Supplies and Equipment for the Faceto-Face Class SY 2022-2023 of SDO - Pasig City

1. The CITY GOVERNMENT OF PASIG, through the Executive Budget CY 2022 intends to apply the sum of One Hundred Fifteen Million Five Hundred Fifty-Seven Thousand One Hundred Fifteen Pesos Only (Php 115,557,115.00) being the ABC to payments under the contract for the Supply and Delivery of Various Supplies and Equipment for the Face-to-Face Class SY 2022-2023 of SDO - Pasig City . Bids received in excess of the ABC for each lot shall be automatically rejected at bid opening.

Lot No.	ABC per Lot		
Lot 1	Php 5,410,752.00		
Lot 2	Php 48,667,495.00		
Lot 3	Php 12,669,287.00		
Lot 4	Php 10,919,018.00		
Lot 5	Php 15,577,801.00		
Lot 6	Php 21,108,836.00		
Lot 7	Php 1,203,926.00		

- 2. The *CITY GOVERNMENT OF PASIG* now invites bids for the above Procurement Project. *Delivery of the Goods 45 c.d. but not to exceed December 31, 2022*. Bidders should have completed, within three (3) years from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
- 3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary "pass/fail" criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.
 - a. Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.
- 4. Prospective Bidders may obtain further information from the Bids and Awards Committee through its Secretariat and inspect the Bidding

Documents at the address given below during office hours, Monday to Friday, from 8:00 A.M. to 5 P.M.

5. A complete set of Bidding Documents may be acquired by interested Bidders on September 9, 2022 from the given address and website(s) below and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB based on the following schedule. The Procuring Entity shall allow the bidder to present its proof of payment for the fees presented in person.

APPROVED BUDGET FOR THE	COST OF BIDDING
CONTRACT	DOCUMENTS
More than 1 million up to 5 million	PHP5,000.00
More than 5 million up to 10 million	PHP10,000.00
More than 10 million up to 50 million	PHP25,000.00

NOTE: For lot procurement, the maximum fee for the Bidding Documents for each lot shall be based on its ABC, in accordance with the Guidelines issued by the GPPB; provided that the total fees for the Bidding Documents of all lots shall not exceed the maximum fee prescribed in the Guidelines for the sum of the ABC of all lots.

- 6. The **CITY GOVERNMENT OF PASIG** will hold a Pre-Bid Conference on September 16, 2022, 1:30 P.M at 7th Floor Meeting Room, Pasig City Hall, Caruncho Avenue, San Nicolas, Pasig City, which shall be open to prospective bidders.
- 7. Bids must be duly received by the BAC Secretariat through manual submission at the office address indicated below, on or before *September 30, 2022, 10:00 A.M.* Late bids shall not be accepted.
- 8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 14.
- 9. Bid opening shall be on *September 30, 2022, 10:00 A.M* at the given address below. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.
- 10. Each Bidder shall submit one (1) sealed Mother envelope containing:
 - 1. ORIGINAL (SEALED AND LABELED)
 - 1.1 Company Profile Folder
 - Hard Copy

 (Original Technical Component and Original Financial Components)

And

1.3 One (1) USB Flash Drive containing Scanned P.D.F. Documents (Original Technical and Original Financial Components) Excel File of the Price Schedule

2. COPY 1

2.1 One (1) <u>USB Flash Drive or CD sealed and labeled as</u>
<u>"Copy 1"</u> containing scanned P.D.F. Documents of Technical and Financial Components

Bidders shall bear all costs associated with the preparation and submission of their bids, and *THE CITY GOVERNMENT OF PASIG* will in no case, be responsible or liable for those costs, regardless of the conduct or outcome of the bidding process.

Bidders should note that *THE CITY GOVERNMENT OF PASIG* will only accept bids from those that have paid the applicable fee for the Bidding Documents.

In accordance with Government Procurement Policy Board (GPPB) Circular 06-2005 - Tie-Breaking Method, the Bids and Awards Committee (BAC) shall use a non-discretionary and non-discriminatory measure based on sheer luck or chance, which is "DRAW LOTS," in the event that two (2) or more bidders have been post-qualified and determined as the bidder having the Lowest Calculated Responsive Bid (LCRB) to determine the final bidder having the LCRB, based on the following procedures:

- a) In alphabetical order, the bidders shall pick one rolled paper.
- b) The lucky bidder who would pick the paper with a "CONGRATULATIONS" remark shall be declared as the final bidder having the LCRB and recommended for award of the contract.
- 11. The *CITY GOVERNMENT OF PASIG* reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
- 12. For further information, please refer to:

Atty. Ponce Miguel D. Lopez
Bids and Awards Committee Secretariat
Caruncho Avenue, Pasig City
bidsandawards@pasigcity.gov.ph
(02) 8643-1111 local 1461 or 1462
Pasigcity.gov.ph

13.	You may visit the following websites:
	For downloading of Bidding Documents:
	https://notices.philgeps.gov.ph

September 9, 2022

Atty. Josephine C. Lati-Bagaoisan BAC Chairperson

Section II. Instructions to Bidders

1. Scope of Bid

The Procuring Entity, *CITY GOVERNMENT OF PASIG* wishes to receive Bids for Supply and Delivery of Various Supplies and Equipment for the Face-to-Face Class SY 2022-2023 of SDO-Pasig City, with identification number *ITB # bac-22-0909A*.

The Procurement Project (referred to herein as "Project") is composed of *seven* (7) *lots*, the details of which are described in Section VII (Technical Specifications).

2. Funding Information

2.1. The GOP through the source of funding as indicated below for Executive Budget CY 2022 in the amount of *One Hundred Fifteen Million Five Hundred Fifty-Seven Thousand One Hundred Fifteen Pesos Only (Php 115,557,115.00).*

2.2. The source of funding is:

a. LGUs, the Annual or Supplemental Budget, as approved by the Sanggunian.

3. Bidding Requirements

The Bidding for the Project shall be governed by all the provisions of RA No. 9184 and its 2016 revised IRR, including its Generic Procurement Manuals and associated policies, rules and regulations as the primary source thereof, while the herein clauses shall serve as the secondary source thereof.

Any amendments made to the IRR and other GPPB issuances shall be applicable only to the ongoing posting, advertisement, or **IB** by the BAC through the issuance of a supplemental or bid bulletin.

The Bidder, by the act of submitting its Bid, shall be deemed to have verified and accepted the general requirements of this Project, including other factors that may affect the cost, duration and execution or implementation of the contract, project, or work and examine all instructions, forms, terms, and project requirements in the Bidding Documents.

4. Corrupt, Fraudulent, Collusive, and Coercive Practices

The Procuring Entity, as well as the Bidders and Suppliers, shall observe the highest standard of ethics during the procurement and execution of the contract. They or through an agent shall not engage

in corrupt, fraudulent, collusive, coercive, and obstructive practices defined under Annex "I" of the 2016 revised IRR of RA No. 9184 or other integrity violations in competing for the Project.

5. Eligible Bidders

- 5.1. Only Bids of Bidders found to be legally, technically, and financially capable will be evaluated.
- 5.2.
- a. Foreign ownership exceeding those allowed under the rules may participate pursuant to:
 - i. When a Treaty or International or Executive Agreement as provided in Section 4 of the RA No. 9184 and its 2016 revised IRR allow foreign bidders to participate;
 - Citizens, corporations, or associations of a country, included in the list issued by the GPPB, the laws or regulations of which grant reciprocal rights or privileges to citizens, corporations, or associations of the Philippines;
 - iii. When the Goods sought to be procured are not available from local suppliers; or
 - iv. When there is a need to prevent situations that defeat competition or restrain trade.
- b. Foreign ownership limited to those allowed under the rules may participate in this Project.
- 5.3. Pursuant to Section 23.4.1.3 of the 2016 revised IRR of RA No.9184, the Bidder shall have an SLCC that is at least one (1) contract similar to the Project the value of which, adjusted to current prices using the PSA's CPI, must be at least equivalent to:
 - a. [X] For the procurement of Non-expendable Supplies and Services: The Bidder must have completed a single contract that is similar to this Project, equivalent to at least fifty percent (50%) of the ABC. (Applicable for Lot Nos. 2, 4, 5 and 6)
 - b. [X] For the procurement of Expendable Supplies: The Bidder must have completed a single contract that is similar

to this Project, equivalent to at least twenty-five percent (25%) of the ABC. (Applicable for Lot Nos. 1, 3 and 7)

- c. [] For procurement where the Procuring Entity has determined, after the conduct of market research, that imposition of either (a) or (b) will likely result to failure of bidding or monopoly that will defeat the purpose of public bidding: the Bidder should comply with the following requirements:
 - i. Completed at least two (2) similar contracts, the aggregate amount of which should be equivalent to at least fifty percent (50%) in the case of non-expendable supplies and services or twenty-five percent (25%) in the case of expendable supplies of the ABC for this Project; and
 - ii. The largest of these similar contracts must be equivalent to at least half of the percentage of the ABC as required above.
- 5.4. The Bidders shall comply with the eligibility criteria under Section 23.4.1 of the 2016 IRR of RA No. 9184.

6. Origin of Goods

There is no restriction on the origin of goods other than those prohibited by a decision of the UN Security Council taken under Chapter VII of the Charter of the UN, subject to Domestic Preference requirements under **ITB** Clause 18.

7. Subcontracts

7.1. The Bidder may subcontract portions of the Project to the extent allowed by the Procuring Entity as stated herein, but in no case more than twenty percent (20%) of the Project.

The Procuring Entity has prescribed that:

a. Subcontracting is not allowed.

8. Pre-Bid Conference

The Procuring Entity will hold a pre-bid conference for this Project on the specified date and time and either at its physical address 7th Floor Meeting Room, Pasig City Hall, Caruncho Avenue, San Nicolas, Pasig City as indicated in paragraph 6 of the **IB**.

9. Clarification and Amendment of Bidding Documents

Prospective bidders may request for clarification on and/or interpretation of any part of the Bidding Documents. Such requests must be in writing and received by the Procuring Entity, either at its given address or through electronic mail indicated in the **IB**, at least ten (10) calendar days before the deadline set for the submission and receipt of Bids.

10. Documents comprising the Bid: Eligibility and Technical Components

- 10.1. The first envelope shall contain the eligibility and technical documents of the Bid as specified in **Section VIII (Checklist of Technical and Financial Documents)**.
- 10.2. The Bidder's SLCC as indicated in **ITB** Clause 5.3 should have been completed within *three* (3) *years* prior to the deadline for the submission and receipt of bids.
- 10.3. If the eligibility requirements or statements, the bids, and all other documents for submission to the BAC are in foreign language other than English, it must be accompanied by a translation in English, which shall be authenticated by the appropriate Philippine foreign service establishment, post, or the equivalent office having jurisdiction over the foreign bidder's affairs in the Philippines. Similar to the required authentication above, for Contracting Parties to the Apostille Convention, only the translated documents shall be authenticated through an apostille pursuant to GPPB Resolution No. 13-2019 dated 23 May 2019. The English translation shall govern, for purposes of interpretation of the bid.

11. Documents comprising the Bid: Financial Component

- 11.1. The second bid envelope shall contain the financial documents for the Bid as specified in **Section VIII (Checklist of Technical and Financial Documents)**.
- 11.2. If the Bidder claims preference as a Domestic Bidder or Domestic Entity, a certification issued by DTI shall be provided by the Bidder in accordance with Section 43.1.3 of the 2016 revised IRR of RA No. 9184.
- 11.3. Any bid exceeding the ABC indicated in paragraph 1 of the **IB** shall not be accepted.

11.4. For Foreign-funded Procurement, a ceiling may be applied to bid prices provided the conditions are met under Section 31.2 of the 2016 revised IRR of RA No. 9184.

12. Bid Prices

- 12.1. Prices indicated on the Price Schedule shall be entered separately in the following manner:
 - a. For Goods offered from within the Procuring Entity's country:
 - The price of the Goods quoted EXW (ex-works, exfactory, ex-warehouse, ex-showroom, or off-theshelf, as applicable);
 - ii. The cost of all customs duties and sales and other taxes already paid or payable;
 - iii. The cost of transportation, insurance, and other costs incidental to delivery of the Goods to their final destination; and
 - iv. The price of other (incidental) services, if any, listed in the **BDS**.
 - b. For Goods offered from abroad:
 - i. Unless otherwise stated in the BDS, the price of the Goods shall be quoted delivered duty paid (DDP) with the place of destination in the Philippines as specified in the BDS. In quoting the price, the Bidder shall be free to use transportation through carriers registered in any eligible country. Similarly, the Bidder may obtain insurance services from any eligible source country.
 - ii. The price of other (incidental) services, if any, as listed in the **BDS**.

13. Bid and Payment Currencies

13.1. For Goods that the Bidder will supply from outside the Philippines, the bid prices may be quoted in the local currency or tradeable currency accepted by the BSP at the discretion of the Bidder. However, for purposes of bid evaluation, Bids denominated in foreign currencies, shall be converted to

Philippine currency based on the exchange rate as published in the BSP reference rate bulletin on the day of the bid opening.

- 13.2. Payment of the contract price shall be made in:
 - a. Philippine Pesos.

14. Bid Security

- 14.1. The Bidder shall submit a Bid Securing Declaration or any form of Bid Security in the amount indicated in the **BDS**, which shall be not less than the percentage of the ABC in accordance with the schedule in the **BDS**.
- 14.2. The Bid and bid security shall be valid until *one hundred twenty* (120) calendar days. Any Bid not accompanied by an acceptable bid security shall be rejected by the Procuring Entity as non-responsive.

15. Sealing and Marking of Bids

Each Bidder shall submit one copy of the first and second components of its Bid.

The Procuring Entity may request additional hard copies and/or electronic copies of the Bid. However, failure of the Bidders to comply with the said request shall not be a ground for disqualification.

If the Procuring Entity allows the submission of bids through online submission or any other electronic means, the Bidder shall submit an electronic copy of its Bid, which must be digitally signed. An electronic copy that cannot be opened or is corrupted shall be considered non-responsive and, thus, automatically disqualified.

16. Deadline for Submission of Bids

16.1. The Bidders shall submit on the specified date and time and either at its physical address or through online submission as indicated in paragraph 7 of the **IB**.

17. Opening and Preliminary Examination of Bids

17.1. The BAC shall open the Bids in public at the time, on the date, and at the place specified in paragraph 9 of the **IB**. The Bidders' representatives who are present shall sign a register evidencing their attendance. In case videoconferencing, webcasting or

other similar technologies will be used, attendance of participants shall likewise be recorded by the BAC Secretariat.

In case the Bids cannot be opened as scheduled due to justifiable reasons, the rescheduling requirements under Section 29 of the 2016 revised IRR of RA No. 9184 shall prevail.

17.2. The preliminary examination of bids shall be governed by Section 30 of the 2016 revised IRR of RA No. 9184.

18. Domestic Preference

18.1. The Procuring Entity will grant a margin of preference for the purpose of comparison of Bids in accordance with Section 43.1.2 of the 2016 revised IRR of RA No. 9184.

19. Detailed Evaluation and Comparison of Bids

- 19.1. The Procuring Entity's BAC shall immediately conduct a detailed evaluation of all Bids rated "passed," using non-discretionary pass/fail criteria. The BAC shall consider the conditions in the evaluation of Bids under Section 32.2 of the 2016 revised IRR of RA No. 9184.
- 19.2. If the Project allows partial bids, bidders may submit a proposal on any of the lots or items, and evaluation will be undertaken on a per lot or item basis, as the case maybe. In this case, the Bid Security as required by **ITB** Clause 14 shall be submitted for each lot or item separately.
- 19.3. The descriptions of the lots or items shall be indicated in **Section VII (Technical Specifications)**, although the ABCs of these lots or items are indicated in the **BDS** for purposes of the NFCC computation pursuant to Section 23.4.2.6 of the 2016 revised IRR of RA No. 9184. The NFCC must be sufficient for the total of the ABCs for all the lots or items participated in by the prospective Bidder.

19.4.	The Project shall be awarded as follows:
	Option 1 – One Project having several items that shall be awarded as one contract.
X	Option 2 – One Project having several items grouped into several lots, which shall be awarded as separate contracts per lot.

Option 3 - One Project having several items, which shall be awarded as separate contracts per item.

19.5. Except for bidders submitting a committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation, all Bids must include the NFCC computation pursuant to Section 23.4.1.4 of the 2016 revised IRR of RA No. 9184, which must be sufficient for the total of the ABCs for all the lots or items participated in by the prospective Bidder. For bidders submitting the committed Line of Credit, it must be at least equal to ten percent (10%) of the ABCs for all the lots or items participated in by the prospective Bidder.

20. Post-Qualification

20.2. Within a non-extendible period of five (5) calendar days from receipt by the Bidder of the notice from the BAC that it submitted the Lowest Calculated Bid, the Bidder shall submit its latest income and business tax returns filed and paid through the BIR Electronic Filing and Payment System (eFPS) and other appropriate licenses and permits required by law and stated in the **BDS**.

21. Signing of the Contract

21.1. The documents required in Section 37.2 of the 2016 revised IRR of RA No. 9184 shall form part of the Contract. Additional Contract documents are indicated in the **BDS**.

Section III. Bid Data Sheet



BIDS AND AWARDS COMMITTEE

INSTRUCTION TO BIDDERS

PROJECT: Supply and Delivery of Various Supplies and Equipment for

the Face-to-Face Class SY 2022-2023 of SDO-Pasig City

Date: September 9, 2022

This shall form an integral part of the Bid Documents.

1. Bidders are requested to organize and submit their bids on the following requirements.

- The CLASS "A" DOCUMENTS (legal, technical and financial documents) and CLASS "B" DOCUMENTS (duly signed joint venture agreement, if applicable)
 - > Ring binders;
 - Sections separated by dividers, proper tabs;
 - > **NO** scratch papers.
- FIRST ENVELOPE: TECHNICAL COMPONENT CLASS "A" DOCUMENTS (duly signed legal, technical and financial documents) and CLASS "B" DOCUMENTS (duly signed joint venture agreement, if applicable)
- **SECOND ENVELOPE**: FINANCIAL COMPONENT (duly signed and accomplished Financial Bid form, Bid Prices in the Bill of Quantities.
- Requirement:
 - > Submit one (1) Hard copy ORIGINAL Technical Component
 - Submit one (1) Hard copy ORIGINAL Financial Component
 - > Submit one (1) Soft/Scan copy ORIGINAL Technical Component and Financial Component and Excel File of the Price Schedule in USB Flash Drive or CD
 - > Submit one (1) Soft/Scan copy- COPY 1 Technical Component and Financial Component in USB Flash Drive or CD
- 2. **ENVELOPE SYSTEM**: The system of submission is a two envelope system
 - a. **Envelope 1** will contain the Technical Component
 - b. **Envelope 2** will contain ONLY the Financial Component
- 3. **Sealing/Marking**: The four (4) sets of envelopes will then be placed in a Mother Envelope.
 - a. The Mother envelope: sealed and marked in accordance with the instructions as stated in the Bidding Documents.

Note:

- Enclose the **ORIGINAL**: TECHNICAL COMPONENT and FINANCIAL COMPONENT in a separate envelopes.
- Must be MARKED "ORIGINAL TECHNICAL COMPONENT" and "ORIGINAL FINANCIAL COMPONENT"- Outer Envelope marked Original Bid.

- > Same with copies- "SOFT/SCAN COPY- ORIGINAL TECHNICAL AND FINANCIAL COMPONENT" and "COPY 1-SOFT/SCAN COPY ORIGINAL TECHNICAL AND FINANCIAL COMPONENT".
- The ORIGINAL Envelope and the COPY Envelopes shall be CONTAINED in ONE MOTHER ENVELOPE. (See Annex "A" Diagram for Proper Sealing & Marking of Bids)
- > All envelopes shall have the required data.
- > Procuring Entity will not be responsible for misplaced bid docs and premature opening.
- > Unsealed or unmarked bid envelopes shall be rejected.
- > Bid envelopes not properly sealed and marked shall be accepted.
 - ✓ Bidder shall acknowledge such condition.

BIDDING DOCUMENTS AVAILABILITY AND FEE

- Bidding Documents:
 - > September 9, 2022 to September 30, 2022 until 10:00 A.M.
 - > 8:00 am to 5:00 pm and upon payment of applicable fees for the Bidding Documents at the City Treasurer's Office
- Bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.
- Standard rates for bidding documents

Approved Budget for the Contract	Maximum Cost of Bidding Documents
500,000 and below	P500.00
More than 500,000 up to 1 million	1,000.00
More than 1 million up to 5 million	5,000.00
More than 5 million up to 10 million	10,000.00
More than 10 million up to 50 million	25,000.00
More than 50 million up to 500 million	50,000.00
More than 500 million	75,000.00

INSTRUCTION TO BIDDERS ON PAYMENT OF BIDDING DOCUMENTS

- Secure Order of Payment for the bidding documents at the BAC Secretariat's Office, 4th Floor Pasig City Hall
- Proceed to City Treasurer's Office, 1st Floor Pasig City Hall for the payment of bidding documents
- Mode of payment: Cash or Manager's/ Cashier's Check payable to City Government of Pasig
 Personal Check shall not be accepted.
- Present the Official Receipt to the BAC Secretariat's Office for the release of the complete set of bidding documents.

REMINDERS:

- The deadline for the submission of bid is on September 30, 2022 (Friday) at 10:00 AM at the BAC Secretariat's Office, 4th Floor Pasig City Hall, Caruncho Ave., San Nicolas Pasig City. The digital clock at the BAC Secretariat's Office that is set to the Philippine Time (PhST) shall be used as reference in determining the time for the submission of bids, Hence participating bidders are advised to synchronize their timepiece with the said digital clock. Late bids or those who submitted after 10:00 AM of September 30, 2022 (Friday) shall not be accepted.
- Bidders may submit their bid documents days ahead of the deadline for the submission in order to avoid late submission.
- Bid opening shall be on <u>September 30, 2022 (Friday)</u> at 10:00 AM at 7th Floor Meeting Room, Pasig City Hall, Caruncho Ave., San Nicolas Pasig City. Bids will be opened in the presence of the bidders' representatives who choose to attend.
- Each and every page of the bid documents must be signed by the bidder of the bidder's authorized representative. The authorization should also be attached. Failure to do so shall b a ground for rejection of the bid.
- All licenses, permits and other required clearances should be valid at the time of the submission of bids, Post-Qualification Evaluation and signing of the contract.
- The BAC expects the bidders to exercise due diligence in going through the bid documents so that they can prepare their bids intelligently.
- The Bids and Awards Committee will still continue to implement social distancing and shall require only one (1) Representative per company.
- All attendees will be subjected to thermal scan prior to entry of the venue and shall:
 - 1.wear medical face mask and face shield at all times "No Mask No Entry"
 - 2.bring black ballpen
 - 3.bring alcohol

Please be reminded that all queries after the issuance of Bid Bulletin will not be entertained.

ATTY. JOSEPHINE C. LATI-BAGAOISAN *BAC Chairperson*

Bid Data Sheet

ITB Clause	
5.3	For this purpose, contracts similar to the Project shall be: a. Lot 1 – Medical Supplies and Devices
	Lot 2 - Electronic Equipment, Appliances and Devices Lot 3 - Cleaning Supplies and Materials Lot 4 - Classroom Furniture and Fixtures Lot 5 - Office Machines Lot 6 - Air Conditioners Lot 7 - Fire Safety Equipment
	b. completed within three (3) years prior to the deadline for the submission and receipt of bids.
7.1	[Specify the portions of Goods to be subcontracted, which shall not be a significant or material component of the Project as determined by the Procuring Entity.] NONE
12	The price of the Goods shall be quoted DDP <i>Pasig City</i> or the applicable International Commercial Terms (INCOTERMS) for this Project.
14.1	The bid security shall be in the form of a Bid Securing Declaration, or any of the following forms and amounts:
	a. The amount of not less than to two percent (2%) of ABC, if bid security is in cash, cashier's/manager's check, bank draft/guarantee or irrevocable letter of credit; or
	b. The amount of not less than to five percent (5%) of ABC if bid security is in Surety Bond.
19.3	[In case the Project will be awarded by lot, list the grouping of lots by specifying the group title, items, and the quantity for every identified lot, and the corresponding ABC for each lot.]
	[In case the project will be awarded by item, list each item indicating its quantity and ABC.]
	The evaluation and award is for seven (7) lots.

	Note: Please see Bid Items to be bid
20.2	[List here any licenses and permits relevant to the Project and the corresponding law requiring it.] Note: Please see Terms of Reference (if any)
21.2	[List here any additional contract documents relevant to the Project that may be required by existing laws and/or the Procuring Entity.] Note: to be discussed during Pre-bidding Conference(if any)

Section IV. General Conditions of Contract

1. Scope of Contract

This Contract shall include all such items, although not specifically mentioned, that can be reasonably inferred as being required for its completion as if such items were expressly mentioned herein. All the provisions of RA No. 9184 and its 2016 revised IRR, including the Generic Procurement Manual, and associated issuances, constitute the primary source for the terms and conditions of the Contract, and thus, applicable in contract implementation. Herein clauses shall serve as the secondary source for the terms and conditions of the Contract.

This is without prejudice to Sections 74.1 and 74.2 of the 2016 revised IRR of RA No. 9184 allowing the GPPB to amend the IRR, which shall be applied to all procurement activities, the advertisement, posting, or invitation of which were issued after the effectivity of the said amendment.

Additional requirements for the completion of this Contract shall be provided in the **Special Conditions of Contract (SCC).**

2. Advance Payment and Terms of Payment

- 2.1. Advance payment of the contract amount is provided under Annex "D" of the revised 2016 IRR of RA No. 9184.
- 2.2. The Procuring Entity is allowed to determine the terms of payment on the partial or staggered delivery of the Goods procured, provided such partial payment shall correspond to the value of the goods delivered and accepted in accordance with prevailing accounting and auditing rules and regulations. The terms of payment are indicated in the **SCC**.

3. Performance Security

Within ten (10) calendar days from receipt of the Notice of Award by the Bidder from the Procuring Entity but in no case later than the signing of the Contract by both parties, the successful Bidder shall furnish the performance security in any of the forms prescribed in Section 39 of the 2016 revised IRR of RA No. 9184.

4. Inspection and Tests

The Procuring Entity or its representative shall have the right to inspect and/or to test the Goods to confirm their conformity to the Project specifications at no extra cost to the Procuring Entity in accordance with the Generic Procurement Manual. In addition to

tests in the **SCC**, **Section VII (Technical Specifications)** shall specify what inspections and/or tests the Procuring Entity requires, and where they are to be conducted. The Procuring Entity shall notify the Supplier in writing, in a timely manner, of the identity of any representatives retained for these purposes.

All reasonable facilities and assistance for the inspection and testing of Goods, including access to drawings and production data, shall be provided by the Supplier to the authorized inspectors at no charge to the Procuring Entity.

5. Warranty

- 5.1 In order to assure that manufacturing defects shall be corrected by the Supplier, a warranty shall be required from the Supplier as provided under Section 62.1 of the 2016 revised IRR of RA No. 9184.
- 5.2 The Procuring Entity shall promptly notify the Supplier in writing of any claims arising under this warranty. Upon receipt of such notice, the Supplier shall, repair or replace the defective Goods or parts thereof without cost to the Procuring Entity, pursuant to the Generic Procurement Manual.

6. Liability of the Supplier

The Supplier's liability under this Contract shall be as provided by the laws of the Republic of the Philippines.

If the Supplier is a joint venture, all partners to the joint venture shall be jointly and severally liable to the Procuring Entity.

Section V. Special Conditions of Contract

Special Conditions of Contract

GCC Clause				
1	Please see Attached Terms of Reference/Terms and Conditions/Additional requirements			
	Delivery and Documents –			
	For purposes of the Contract, "EXW," "FOB," "FCA," "CIF," "CIP," "DDP" and other trade terms used to describe the obligations of the parties shall have the meanings assigned to them by the current edition of INCOTERMS published by the International Chamber of Commerce, Paris. The Delivery terms of this Contract shall be as follows:			
	[For Goods supplied from abroad, state:] "The delivery terms applicable to the Contract are DDP delivered [please refer to Terms of Reference]. In accordance with INCOTERMS."			
	[For Goods supplied from within the Philippines, state:] "The delivery terms applicable to this Contract are delivered [Please refer to Terms of Reference]. Risk and title will pass from the Supplier to the Procuring Entity upon receipt and final acceptance of the Goods at their final destination."			
	Delivery of the Goods shall be made by the Supplier in accordance with the terms specified in Section VI (Schedule of Requirements).			
	For purposes of this Clause the Procuring Entity's Representative at the Project Site is [indicate name(s)].			
	Incidental Services –			
	The Supplier is required to provide all of the following services, including additional services, if any, specified in Section VI. Schedule of Requirements:			
	 a. performance or supervision of on-site assembly and/or start-up of the supplied Goods; b. furnishing of tools required for assembly and/or maintenance of the supplied Goods; 			

- c. furnishing of a detailed operations and maintenance manual for each appropriate unit of the supplied Goods;
- d. performance or supervision or maintenance and/or repair of the supplied Goods, for a period of time agreed by the parties, provided that this service shall not relieve the Supplier of any warranty obligations under this Contract; and
- e. training of the Procuring Entity's personnel, at the Supplier's plant and/or on-site, in assembly, start-up, operation, maintenance, and/or repair of the supplied Goods.

The Contract price for the Goods shall include the prices charged by the Supplier for incidental services and shall not exceed the prevailing rates charged to other parties by the Supplier for similar services.

Spare Parts -

The Supplier is required to provide all of the following materials, notifications, and information pertaining to spare parts manufactured or distributed by the Supplier:

- 1. such spare parts as the Procuring Entity may elect to purchase from the Supplier, provided that this election shall not relieve the Supplier of any warranty obligations under this Contract; and
- 2. in the event of termination of production of the spare parts:
 - i. advance notification to the Procuring Entity of the pending termination, in sufficient time to permit the Procuring Entity to procure needed requirements; and
 - ii. following such termination, furnishing at no cost to the Procuring Entity, the blueprints, drawings, and specifications of the spare parts, if requested.

The spare parts and other components required are listed in **Section VI (Schedule of Requirements)** and the costs thereof are included in the contract price.

The Supplier shall carry sufficient inventories to assure exstock supply of consumable spare parts or components for the Goods for a period of [indicate here the time period specified. If not used indicate a time period of three times the warranty period].

Spare parts or components shall be supplied as promptly as possible, but in any case, within [insert appropriate time period] of placing the order.

Packaging -

The Supplier shall provide such packaging of the Goods as is required to prevent their damage or deterioration during transit to their final destination, as indicated in this Contract. The packaging shall be sufficient to withstand, without limitation, rough handling during transit and exposure to extreme temperatures, salt and precipitation during transit, and open storage. Packaging case size and weights shall take into consideration, where appropriate, the remoteness of the Goods' final destination and the absence of heavy handling facilities at all points in transit.

The packaging, marking, and documentation within and outside the packages shall comply strictly with such special requirements as shall be expressly provided for in the Contract, including additional requirements, if any, specified below, and in any subsequent instructions ordered by the Procuring Entity.

The outer packaging must be clearly marked on at least four (4) sides as follows:

Name of the Procuring Entity
Name of the Supplier
Contract Description
Final Destination
Gross weight
Any special lifting instructions
Any special handling instructions
Any relevant HAZCHEM classifications

A packaging list identifying the contents and quantities of the package is to be placed on an accessible point of the outer packaging if practical. If not practical the packaging list is to be placed inside the outer packaging but outside the secondary packaging.

Transportation -

Where the Supplier is required under Contract to deliver the Goods CIF, CIP, or DDP, transport of the Goods to the port of destination or such other named place of destination in the Philippines, as shall be specified in this Contract, shall be arranged and paid for by the Supplier, and the cost thereof shall be included in the Contract Price.

Where the Supplier is required under this Contract to transport the Goods to a specified place of destination within the Philippines, defined as the Project Site, transport to such place of destination in the Philippines, including insurance and storage, as shall be specified in this Contract, shall be arranged by the Supplier, and related costs shall be included in the contract price.

Where the Supplier is required under Contract to deliver the Goods CIF, CIP or DDP, Goods are to be transported on carriers of Philippine registry. In the event that no carrier of Philippine registry is available, Goods may be shipped by a carrier which is not of Philippine registry provided that the Supplier obtains and presents to the Procuring Entity certification to this effect from the nearest Philippine consulate to the port of dispatch. In the event that carriers of Philippine registry are available but their schedule delays the Supplier in its performance of this Contract the period from when the Goods were first ready for shipment and the actual date of shipment the period of delay will be considered force majeure.

The Procuring Entity accepts no liability for the damage of Goods during transit other than those prescribed by INCOTERMS for DDP deliveries. In the case of Goods supplied from within the Philippines or supplied by domestic Suppliers risk and title will not be deemed to have passed to the Procuring Entity until their receipt and final acceptance at the final destination.

Intellectual Property Rights -

The Supplier shall indemnify the Procuring Entity against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the Goods or any part thereof.

2.2 The terms of payment shall be as follows: <u>Within 45 days after completion of delivery and was duly Inspected and Accepted by the Procuring Entity as evidenced by a Certificate to that effect.</u>

The inspections and tests that will be conducted are: [Please see attached Terms of Reference, Additional Terms or Additional Requirements if any;]

The inspections and tests that will be conducted include, but not limited to inspection for the completeness of the requirements in accordance with the required quantity of the procurement requirement and compliance to all parameters of the Technical Specifications/Scope of Work/Terms of Reference at the project site.

Section VI. Schedule of Requirements

The delivery schedule expressed as weeks/months stipulates hereafter a delivery date which is the date of delivery to the project site.

delivery date which is the date of delivery to the project site.				
Item Number	Description	Quantity	Total	Delivered, Weeks/Months
				Within 45 c.d. but not to
				exceed
				December 31, 2022 from the
				date of receipt by the winning
				supplier of the Notice to
				Proceed.

Section VII. Technical Specifications

Technical Specifications

Ite m	Specification	Statement of Co	mpliance
		parameter of the offered. Bidders show indicate the "BRAI offered, if the item to branded. Otherwise "UNBRANDED" and manufacturer's name of "Comply" or "Not Comply" or "Not C	inply" against of parameters stating the performance equipment ould likewise ND" to be be offered is equipments of statements of comply" must idence in a s-referenced vidence shall anufacturer's literature, ements of compliance anufacturer, at test data A statement by evidence found to be e evidence ler the Bid liable for ent either in tement of supporting d to be false uation, post-execution of regarded as ar the Bidder prosecution
		Statement of Compliance /	Brand Name

		Evidence of Compliance	
	Lot 1		
1	Thermal scanner w/ alcohol dispenser,		
	Specification: size: 119x133x 280mm installation method: wall or bracket LED display: Digital		
2	70% ETHYL Alcohol,		
	Specification: 1 gallon Alcohol		
3	First aid kit (Trauma Bag), oxygen tank w/ regulator		
	5lbs complete with oxygen regulator humidified bottle and nasal cannula		
	TRAUMA BAG Size: 10X8X4" Color: any color inclusion of Bag: 1 BP apparatus, 1 bantam strips, 1 menthol strips, 1 torniquet, 1 roll sterile gauze 4x4, 1 sterile eye pad, 1 roll triangular bandage, 1 roll elastic bandage, size		
	4x5 yds., 1 alcohol 120ml., 1 15 cc ammonia, 1- 15 grams burn ointment, plaster, 1 ice bag # 6 30 ml, 1 povidone iodine 12 gms, 1 pack cotton, 1 digital thermometer,		
	1 roll bandage,1 scissors,1 thump forcep,1 operating scissor		

4	MANUAL BLOOD PRESSURE MONITOR,	
	Specification: BP Manual Blood Pressure Monitor Wide cuff:22.34cm Light weight Pressure gauge calibrated to 300Hg Complete manual inflation system Stainless steel Pressure Gauge	
5	First Aid cabinet wall mounted,	
	MADE FROM SINTRABOARD, WITH CLEAR ACRYLIC COVER CAN BE WALL MOUNTED LIGHTWEIGHT DUSTPROOF TERMITE PROOF DIMENSION L:43cm W: 9cm H: 27cm	
	comes with screw and tox	
	Lot 2	
6	TV Smart TV,	
	Specification: TV Smart, android 50 inch 16:9/ screen android LED TV/SMART TV Ultra-slim Multiport LED TV reso:1920(H) x 1080 (V) 178 angle/ PC audio port	
7	Stand fan,	
	Specifications: High: 4" (adjustable) Color: any color 3 blades, 16 inches banana blade 220v/	

8	Ceiling fan,	
	Specification: ceiling orbit fan/ 16" banana blade/230V 60Hz/ 65W/ motor with bearing/ 4 speed setting/ aluminum motor housing	
9	WALL FAN12",	
	Specification: Wall fan power: 45 watts 12 inches, click type only power consumption: 60 watts Fan features: oscillating any available color	
10	Exhaust Fan,	
	Specification: Operating Voltage: 230V Rated Power: 50W Airflow Rate: 81ft/min 112"/300MM	
11	Lapel microphone,	
	Specification: Directivity: Omni-Directional Frequency Range: 20-20KHz Impedance 480K Sensitivity: Plug type stereo 3.5m color: black Cable length: 1.5M +-10% mic Diameter: 6.5*5.0mm Receive Range: 30cm	
12	Headset with Noise Cancellation,	
	VIRTUAL WITH SURROUND SOUND WITH MICROPHONE VOLUME CONTROL STEREO SOUND BREATHABLE EARCUPS HIGH NOISE-NOISE ANTI STATIC MICROPHONE	
13	Biometric machine,	

	Specs: fingerprint capacity: 500 storage 50,000 communication way: USB Recognition ways: 1:N,1:1 Language: English w/ installation	
14	Heavy Duty Air Cooler / Air Blaster, Specification: Operational mode: mechanical Water tank capacity: 40 liter water tank 128hrs timer, remote controller automatic vertical louver, floor standing with caster wheels	
15	Portable Sound System, Specs: Built in battery, Water resistant, radio, 3d sound, plug in head phone rechargeable, Bluetooth. w/ microphone	
16	Professional audio mixer w/ amplifier, Specs: AUDIO MIXER PROFESIONAL CHANNEL MIXER SUPPORT BLUETOOTH USB / MP3 PLAY BACK / BUILT IN 16DSP / EFFECTOR / 7 BOND EQUALIZER KTV OUTDOOR PERFORMANCE PARTY MIX.	
17	Active speaker system 900 watts, Specs: Jack hammer series 1 pc. Double magnet Speaker woofer speaker size: 8 inch max power active speaker system 900watts	

	6.5 professional outdoor speakers system with buildin amplifier and bluetooth/microphone input/karaoke echo delay/usb input/MP3, DVD, AUX, PC input player	
18	Heavy Duty Microphone,	
	Specs: Professional wired microphone Capsule type: Dynamic Frequency Response: 50Hz-15KHz Polar Pattern: Uni-directional Output Impedance: 6000+- 30% (at 1Khz) Sensitivity: 75+-3Ddb	
	Lot 3	
19	Disinfectant, Specification: 1 gallon Alkyl Dimethyl Benzyl Ammonium Chloride Scent: Any	
20	Liquid bleach,	
	Specification: 1 Gallon 99.9% Anti bac Any color Any scent	
21	Liquid hand soap (500ml), Specification: 99.9% Anti bac any color any scent	
22	Chlorine Granules,	
	Specification: 1kilo per pack chlorine granules	
23	Rotating mop,	
	Bucket size: 120cm Dehydrate basket	

	size:45*26*23cm	
	any available color	
	,	
24	Trash bin w/ Cover,	
	Specs: Wheeled trash bin with UV Resistant materials L: 46Xwx46xH100cm 150 liters capacity color: 194 Green, 194 yellow 194 black 582 TOTAL	
25	Trash bin foot pedal,	
	Specs: capacity 20 liter Size: 26.5CM/32.5CM/44CM PLASTIC Colors:	
	Black 2,898	
	Green 2,898	
	Yellow 2,898	
	TOTAL 8,694	
	Lot 4	
26	blackboard 4x8 feet,	
	Specification: Type: Single face, Wall type / Aluminum frame / Details: Adjustable &	
	foldable marker tray, safety corner caps & wall mounting hook. / Size: 4x8 feet.	
27	corner caps & wall mounting hook. /	
27	corner caps & wall mounting hook. / Size: 4x8 feet. Table and chairs for	
27	corner caps & wall mounting hook. / Size: 4x8 feet. Table and chairs for teachers,	

28	Filing Cabinets,	
	Specs: Size: 45.2 x62x133cm (LWH) Color: textured light grey metal	
29	Table and chair for kinder- garden,	
	Specification: set of 1 table and 2 chair multicolor chair: (3020pcs.) Plastic L: 30cm x 23 cm x 47.5 (LWH) Table: (1510pcs) 50.5cm X 50.7 X 43 (LWH)	
30	white board,	
	Specification: 4 feet x 8 feet magnetic whiteboard / 4ft x 8ft No COD, 2 x 2m /200cm x 200cm /6ft. x 6ft Heavy Duty Background Stand Backdrop Support	
	Lot 5	
31	3 in 1 Computer printer, Specification: 3-in-1 printer colour inkjet printer, copier, and scanner Ink type: continues ink Hi Speed Power: AC 100-240V 50 / 60Hz	
32	HDMI,	
	Specification: Tech Trance High Speed: HDMI TO HDMI cable Works with HDTVs, digital cam/camcorders, MP3 Players and other HDMI Devices Support Ethernet: 3D and Audio Return Meets HDMI 1.4	

33	Projector & Screen Projector,	
	Specification: SCREEN PROJECTOR: size:3000*160*150mm screen curtain w/ stand support 1080p 6000 lumens PROJECTOR: Desktop projector support	
	1080P full HD resolution wireless projector Bluetooth 4. HDMI 1.4 LCD panel, Physical resolution 1920*1080	
34	Computer set,	
	DESKTOP SPECIFICATIONS: monitor Size: 22" (minimum) Processor: Intel core i5 10th GEN Memory: 8GB above Storage: 1TB HDD + 256 GB SSD or above Operating System: Windows 10 Camera: 720P or higher Connectivity: WIFI 2.4 GHz & 5GHz Mouse & Keyboard: USB Keyboard Mouse Warranty: 2 yrs. MS office perpetual license	
35	Photocopier machine with toner,	
	SPECIFICATION: GENERAL Warm up time: 31 seconds First output speed: 8.8 seconds Continuous output speed 20 pages per minute Memory: standard:256 MB Dimension (W x D x H): 587 x 581 x 537 mm (MP	

2014AD)

Weight: 33.5kg Power source: 220 -240v,50v/60Hz

COPIER

Copying process: Laser beam scanning & electro

photographic printing Multiple copying: Up to 99

copies

Resolution: up to 600 dpi Zoom: From 50% to 200%

PRINTER:

Printer language: Standard,

GDI

Resolution: 600 dpi

Interface: Standard: USB

2.0

Option: Ethernet 10 base T/100 base - TX (DOST

Unit)

Network protocol: TCP/IP (IP

v4)

Windows/environments: Windows vista, windows 7, Windows 8/8 1, windows

server 2003,

windows server 2003R2, windows server 2008, windows server 2008R2, windows server 2012R2,

Unix environment: OPEN SUSE (KDE & Gnome): v12,1

Ubunto (Unity): v12.1

Redhat v6.0 Boss: v5 SCANNER:

Scanning speed: Colour: Maximum 6 original per

minute

B/W: Maximum 15 originals

per minute

Resolution: Up to 600 dpi Bundle drivers: TWAIN, SANE, Network TWAIN

(Option)

Interface: Standard, USB 2.0 Option: Ethernet 10-base

T/100 base

	TX (DDST unit) File format: TIFF, JPEG, PDF	
	Scan to: Email/Folder (optional)	
	PAPER HANDLING: Recommended paper size: Standard paper trays: A3, A4, A5 Bypass tray: A3, A4, A5, A6 Paper input capacity: Standard: 350 sheets Maximum: 1,350 sheets Paper output capacity: Standard: 250 sheets Paper weight: Standard paper trays: 52 - 105 g/m	
	ECOLOGY: Power consumption: Less than 950 W Ready mode: 110 w	
	Sleep mode: 2.8w TEC (Typical Electricity Consumption): 1.520 w/h	
	Lot 6	
1		
36	Aircon,	
36		
36	Aircon, Specifications: Window type Inverter 2.0HP digital inverter remote controller	
	Aircon, Specifications: Window type Inverter 2.0HP digital inverter remote controller With installation	
	Aircon, Specifications: Window type Inverter 2.0HP digital inverter remote controller With installation Aircon, Specification: Split type 2.0HP inverter	

	5 Tons, remote control,3 phase with installation	
	Lot 7	
39	Fire Extinguisher,	
	Specs: Dry chemical stored, pressure type 6.4 kg. ideal classes A, B, C readable gauze	

Items to be bid

Item #	qty	uom	Approved Unit price per item	description
				Lot 1
1	2,493	unit	Php 1,209.00	Thermal scanner w/ alcohol dispenser,
2	6,276	gal.	Php 225.00	70% ETHYL Alcohol,
3	64	set	Php 6,500.00	First aid kit (Trauma Bag), oxygen tank w/ regulator
4	85	unit	Php 1,209.00	MANUAL BLOOD PRESSURE MONITOR,
5	1,210	pcs	Php 385.00	First Aid cabinet wall mounted,
		•	•	Lot 2
6	584	unit	Php 29,478.00	
7	675	unit	Php 1,869.00	Stand fan
8	3,476	unit	Php 2,433.00	Ceiling fan,
9	3,517	unit	Php 1,165.00	WALL FAN12",
10	380	unit	Php 873.00	Exhaust Fan
11	3,067	pcs	Php 428.00	Lapel microphone,
12	3,993	unit	Php 1,759.00	Headset with Noise Cancellation
13	57	unit	Php 6,599.00	Biometric machine,
14	177	unit	Php 44,000.00	Heavy Duty Air Cooler / Air Blaster,
15	123	unit	Php 2,199.00	Portable Sound System,
16	44	unit	Php 7,577.00	Professional audio mixer w/ amplifier,
17	44	set	Php 2,353.00	Active speaker system 900 watts,
18	88	pcs	Php 1,099.00	Heavy Duty Microphone, Specs:
				Lot 3
19	4,795	gal.	Php 154.00	Disinfectant
20	2,956	gal	Php 237.00	Liquid bleach
21	6,298	bottle	Php 198.00	
22	4,000	kilo	Php 88.00	Chlorine Granules
23	253	pcs	Php 237.00	Rotating mop,
24	582	pcs	Php 3,300.00	Trash bin w/ Cover
25	8,694	pcs	Php 880.00	Trash bin foot pedal,
				Lot 4
26	205	pcs	Php 6,432.00	blackboard 4x8 feet,
27	1,089	set	Php 4,014.00	Table and chairs for teachers,
28	300	pcs	Php 9,129.00	Filing Cabinets,
29	1,510	set	Php 879.00	Table and chair for kinder-garden,
30	226	pcs	Php 5,147.00	white board,
				Lot 5
31	641	unit	Php 9,895.00	3 in 1 Computer printer,
32	3,078	pcs	Php 219.00	HDMI,
33	114	set	Php 27,316.00	Projector & Screen Projector, screen
34	2	unit	Php 73,500.00	Computer set, DESKTOP

35	50	unit	Php 106,000.00	Photocopier machine with toner,
				Lot 6
36	172	unit	Php 49,935.00	Aircon, Window type Inverter 2.0HP
37	213	unit	Php 57,744.00	Aircon , Split type 2.0HP
38	2	unit	Php 110,272.00	3HP Floor Mounted Aircondition,
				Lot 7
39	1,289	pcs	Php 934.00	Fire Extinguisher,
				aoaoaoaoa nothing follows aoaoaianao

Section VIII. Checklist of Technical and Financial Documents

Checklist of Technical and Financial Documents

I. TECHNICAL COMPONENT ENVELOPE

Class "A" Documents

Legal Documents

□ (a) Valid PhilGEPS Certificate of Platinum Registration and Membership with additional caveat in accordance with Section 8.5.2 of the 2016 Revised IRR of RA 9184 amended through GPPB Resolution No. 15-2021, provided that all of Class "A" eligibility documents submitted to PhilGEPS are maintained and updated;

Technical Documents

- (b) Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid; and
- □ (c) Statement of the bidder's Single Largest Completed Contract (SLCC) similar to the contract to be bid, except under conditions provided for in Sections 23.4.1.3 and 23.4.2.4 of the 2016 revised IRR of RA No. 9184, within the relevant period as provided in the Bidding Documents; and
- □ (d) Original copy of Bid Security. If in the form of a Surety Bond, submit also a certification issued by the Insurance Commission;

<u>or</u>

Original copy of Notarized Bid Securing Declaration; **and**

- □ (e) Conformity with the Technical Specifications, which may include production/delivery schedule, manpower requirements, and/or after-sales/parts, brand name, if applicable; <u>and</u>
- ☐ (f) Original duly signed Omnibus Sworn Statement (OSS);

 and if applicable, Original Notarized Secretary's Certificate in case of a corporation, partnership, or cooperative; or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder.
- \Box (g) Bid Bulletin/s, if any;

Financial Documents

☐ (h) The prospective bidder's computation of Net Financial Contracting Capacity (NFCC);

<u>or</u>

A committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation.

Class "B" Documents

 \square (i) If applicable, a duly signed joint venture agreement (JVA) in case the joint venture is already in existence;

<u>or</u>

duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.

Other documentary requirements under RA No. 9184 (as applicable)

- (j) [For foreign bidders claiming by reason of their country's extension of reciprocal rights to Filipinos] Certification from the relevant government office of their country stating that Filipinos are allowed to participate in government procurement activities for the same item or product.
- ☐ (k) Certification from the DTI if the Bidder claims preference as a Domestic Bidder or Domestic Entity.

II.FINANCIAL COMPONENT ENVELOPE

- ☐ (I) Original of duly signed and accomplished Financial Bid Form; and
- \Box (m) Original of duly signed and accomplished Price Schedule(s).

Bidding Forms

APPENDIX "1"

Bid Form for the Procurement of Goods [shall be submitted with the Bid]

[shall be submitted with the Bid]
BID FORM
Date : Project Identification No. :
To: [name and address of Procuring Entity]
Having examined the Philippine Bidding Documents (PBDs) including the Supplemental or Bid Bulletin Numbers [insert numbers], the receipt of which is hereby dulacknowledged, we, the undersigned, offer to [supply/deliver/perform] [description of the Goods] in conformity with the said PBDs for the sum of [total Bid amount in words and figures] or the total calculated bid price, as evaluated and corrected for computational errors and other bid modifications in accordance with the Price Schedules attached herewith and made part of this Bid. The total bid price includes the cost of all taxes, such as, but not limited to [specify the applicable taxes, e.g. (i) value added tax (VAT), (ii) income tax, (iii) local taxes and (iv) other fiscal levies and duties], which are itemized herein or in the Price Schedules,
If our Bid is accepted, we undertake:
 to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements of the Philippine Bidding Documents (PBDs);
 to provide a performance security in the form, amounts, and within the times prescribed in the PBDs;
c. to abide by the Bid Validity Period specified in the PBDs and it shall remain binding upon us a any time before the expiration of that period.
[Insert this paragraph if Foreign-Assisted Project with the Development Partner: Commissions or gratuities, if any, paid or to be paid by us to agents relating to this Bic and to contract execution if we are awarded the contract, are listed below:
Name and address Amount and Purpose of agent Currency Commission or gratuity
(if none, state "None")]

Until a formal Contract is prepared and executed, this Bid, together with your written acceptance thereof and your Notice of Award, shall be binding upon us.

We understand that you are not bound to accept the Lowest Calculated Bid or any Bid you may receive.

We certify/confirm that we comply with the eligibility requirements pursuant to the PBDs.

The undersigned is authorized to submit the bid on behalf of [name of the bidder] as evidenced by the attached [state the written authority].

We acknowledge that failure to sign each and every page of this Bid Form, including the attached Schedule of Prices, shall be a ground for the rejection of our bid.

Name:	
Legal capacity:	
Signature:	
Duly authorized to sign the Bid for and behalf of:	
Date:	

Price Schedule for Goods Offered from Abroad

[shall be submitted with the Bid if bidder is offering goods from Abroad]

ame	of Bidder	Project ID No Page								
1	2	3	4	5	6	7	8	9		
Item	Description	Country of origin	Quantity	Unit price CIF port of entry (specify port) or CIP named place (specify border point or place of destination)	Total CIF or CIP price per item (col. 4 x 5)	Unit Price Delivered Duty Unpaid (DDU)	Unit price Delivered Duty Paid (DDP)	Total Pric delivered DDP (col 4 x 8		
ame:										
egal (Capacity: _									
ignatı	ıre:									

Price Schedule for Goods Offered from Within the Philippines [shall be submitted with the Bid if bidder is offering goods from within the Philippines]

For Goods Offered from Within the Philippines

Name of Bidder Project ID No				Page	_of				
1	2	3	4	5	6	7	8	9	10
Item	Description	Country of origin	Quantity	Unit price EXW per item	Transportation and all other costs incidental to delivery, per item	Sales and other taxes payable if Contract is awarded, per item	Cost of Incidental Services, if applicable, per item	Total Price, per unit (col 5+6+7+8)	Total Price delivered Final Destination (col 9) x (col 4)
Legal	Capacity:								

Duly authorized to sign the Bid for and behalf of:

Omnibus Sworn Statement (Revised)

[shall be submitted with the Bid]

REPUBLIC OF THE PHILIPPINES)
CITY/MUNICIPALITY OF) S.S.

AFFIDAVIT

- I, [Name of Affiant], of legal age, [Civil Status], [Nationality], and residing at [Address of Affiant], after having been duly sworn in accordance with law, do hereby depose and state that:
- 1. [Select one, delete the other:]

[If a sole proprietorship:] I am the sole proprietor or authorized representative of [Name of Bidder] with office address at [address of Bidder];

[If a partnership, corporation, cooperative, or joint venture:] I am the duly authorized and designated representative of [Name of Bidder] with office address at [address of Bidder];

2. [Select one, delete the other:]

[If a sole proprietorship:] As the owner and sole proprietor, or authorized representative of [Name of Bidder], I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached duly notarized Special Power of Attorney;

[If a partnership, corporation, cooperative, or joint venture:] I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached [state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable;)];

- 3. [Name of Bidder] is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;
- 4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;
- 5. [Name of Bidder] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;
- 6. [Select one, delete the rest:]

[If a sole proprietorship:] The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working

Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a partnership or cooperative:] None of the officers and members of [Name of Bidder] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a corporation or joint venture:] None of the officers, directors, and controlling stockholders of [Name of Bidder] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

- 7. [Name of Bidder] complies with existing labor laws and standards; and
- 8. *[Name of Bidder]* is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:
 - a. Carefully examining all of the Bidding Documents;
 - b. Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;
 - c. Making an estimate of the facilities available and needed for the contract to be bid, if any; and
 - d. Inquiring or securing Supplemental/Bid Bulletin(s) issued for the [Name of the Project].
- 9. [Name of Bidder] did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.
- 10. In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.

IN	WITNESS	WHEREOF,	I	have	hereunto	set	my	hand	this	 day	of	,	20	at
	,	Philippines.												

[Insert NAME OF BIDDER OR ITS AUTHORIZED REPRESENTATIVE]
[Insert signatory's legal capacity]
Affiant

[Jurat]

[Format shall be based on the latest Rules on Notarial Practice]

Republic of the Philippines BIDS AND AWARDS COMMITTEE City Government of Pasia

		on, consider and g
	ne of Bidder ne of Contract	
	oved Budget Contracting Date	t:
Diaa	ing Date	(Note: Checklist is to be filled up by the BAC only)
	I. TECHNICAL CO	MPONENT ENVELOPE FOR THE PROCUREMENT OF GOODS AND SERVICES
		Class "A" Documents
Lega	al Documents	
	accordance v	EPS Certificate of Platinum Registration and Membership with additional caveat in with Section 8.5.2 of the 2016 Revised IRR of RA 9184 amended through GPPB of 15-2021, provided that all of Class "A" eligibility documents submitted to PhilGEPS are not updated;
Tech	nnical Documents	
	. ,	the prospective bidder of all its ongoing government and private contracts, including arded but not yet started, if any, whether similar or not similar in nature and complexity to be bid; and
	except under	he bidder's Single Largest Completed Contract (SLCC) similar to the contract to be bid, conditions provided for in Sections 23.4.1.3. and 23.4.2.4 of the 2016 revised IRR of RA hin the relevant period as provided in the Bidding Documents; and
	Insurance C	of Bid Security. If in the form of a Surety Bond, submit also a certification issued by the ommission;
	<u>or</u> Original copy	of Notarized Bid Securing Declaration; and
		with the Technical Specifications, which may include production/delivery schedule, uirements, and/or after-sales/parts, if applicable; <u>and</u>
		signed Omnibus Sworn Statement (OSS); able, Original Notarized Secretary's Certificate in case of a corporation, partnership, or
	cooperative;	or Original Special Power of Attorney of all members of the joint venture giving full power
	and authority	to its officer to sign the OSS and do acts to represent the Bidder; and
	☐ (g) Bid Bulletin/s	, if any;
<u>Fin</u>	ancial Documents	
	☐ (h) The prospec	tive bidder's computation of Net Financial Contracting Capacity (NFCC);
<u>or</u>	A committed Lir	ne of Credit from a Universal or Commercial Bank in lieu of its NFCC computation.
		Class "B" Documents
	in case the jo	duly signed joint venture agreement (JVA) in accordance with RA No. 4566 and its IRR int venture is already in existence;
	<u>or</u> duly notarized	d statements from all the potential joint venture partners stating that they will enter into

and abide by the provisions of the JVA in the instance that the bid is successful.

(j) [Fo	mentary requirements under RA No. 9184 (as ap or foreign bidders claiming by reason of their count Certification from the relevant government offical allowed to participate in government procurement Certification from the DTI if the Bidder claims pentity.	try's extension of reciprocal right be of their country stating that t activities for the same item or	Filipinos are product.
NOTE : Any missing of the bid.	document/s on the above mentioned checklist is	a ground for outright disqualifica	ition/ rejection
REMARKS:	□PASSED	☐ FAILED	
This is to acknowled	NT: (Please see above "note" Do not fill up/sign ge receipt of the first and second envelopes which and non-compliance with checklist therein.		
Signature over p	rinted name/Representative of Bidder	Date Receive	ed
	CHECKED AND VERIFIED BY:	SIGNATURE:	
	ATTY. JOSEPHINE C. LATI-BAGAOISAN Chairperson		
	DR. STUART G. SANTOS Vice Chairperson		
	ARCH. LEA V. OLIVAR Member		
	MS. MELANIE B. DE MESA Member		
	MR. ROBERT ANTHONY C. SIY III Member		
	ATTY. RAUL G. CORALDE Member		
	DR. EMMA MEJIA-SANCHEZ Member		
Attested by:			

ATTY. PONCE MIGUEL D. LOPEZ BAC Head Secretariat

Republic of the Philippines BIDS AND AWARDS COMMITTEE City Government of Pasig

Name of Bidder Name of Contract	:		
Approved Budget Co Bidding Date	ntract:		
	(Note: Checklist is to be filled up by the	e BAC only)	
II. FINANCIAL COM	PONENT ENVELOPE FOR THE PROCUREMEN	IT OF GOODS AND SERVIC	ES
□ (a) Origin	al of duly signed and accomplished Financial Bid	Form; and	
□ (b) Origin	al of duly signed and accomplished Price	e Schedule(s).	
NOTE: Any missing docume bid.	nt/s on the above mentioned checklist is a ground	l for outright disqualification/ ।	ejection of the
REMARKS:	□PASSED	☐ FAILED	
This is to acknowled disqualification due to	NT: (Please see above "note" Do not fill up/sign if edge receipt of the first and second envelope o deficiencies and non-compliance with checklist to do name/Representative of Bidder	es which are being returne	ed) d because of
	CHECKED AND VERIFIED BY:	SIGNATURE:	
	ATTY. JOSEPHINE C. LATI-BAGAOISAN Chairperson		-
	DR. STUART G. SANTOS Vice Chairperson		-
	ARCH. LEA V. OLIVAR Member		-
	MS. MELANIE B. DE MESA Member		-
	MR. ROBERT ANTHONY C. SIY III Member		-
	ATTY. RAUL G. CORALDE Member		-
	DR. EMMA MEJIA-SANCHEZ Member		-
Attested by:			

ATTY. PONCE MIGUEL D. LOPEZ

BAC Head Secretariat

NFCC COMPUTATION FOR ELIGIBILITY CHECK

A. Summary of the Applicant Supplier's/Distributor's/Manufacturer's assets and liabilities on the basis of the attached income tax return and audited financial statement, stamped "RECEIVED" by the Bureau of Internal Revenue or BIR authorized collecting agent, for the immediately preceding year and a certified copy of Schedule of Fixed Assets particularly the list of construction equipment.

	Year 20
1. Total Assets	
2. Current Assets	
3. Total Liabilities	
4. Current Liabilities	
5. Net Worth(1-3)	
6. Net Working Capital(2-4)	

B. The Net Financial Contracting Capacity (NFCC) based on the above data is computed as follows:

NFCC= [(Current assets minus current liabilities) (15)] minus the value of all outstanding or uncompleted portions of the projects under ongoing contracts, including awarded contracts yet to be started, conciding with the contract to be bid.

The values of the domestic bidder's current assets and current liabilities shall be based on the latest Audited Financial Statements (AFS) submitted to the BIR.

The Bidder shall attach the AFS to the NFCC Computation for Eligibility Check Form.

NFCC=P
Submitted by:
Name of Supplier/Distributor/Manufacturer
Signature of Authorized Representative:
Date:

STATEMENT OF THE SINGLE LARGEST COMPLETED CONTRACT

Business Name:

	Jo	lct Delivery		(Please indicate	actual date of	delivery)			
	Amour	Goods Contract							
	Kinds of	Goods							
	Contract Owner's Name Contact Person Kinds of Amount	and Contact	Details		(Tel./Cell No.	and/or Email	Address)		
	Owner's Name	and Address							
		Period							
	Date of	the	Contract						
Business Address:	Name of the	Contract							

NOTE:

This statement shall be supported with:

- 1. Certificate of Completion or End-user's acceptance; or
 - 2. Official receipt(s); or
 - 3. Sales invoice.

For purposes of post-qualification, bidders are required to attach the entire set of the Contract, Purchase Order or Memorandum of Agreement, Notice of Award and Notice to Proceed to the Statement Identifying the SLCC.

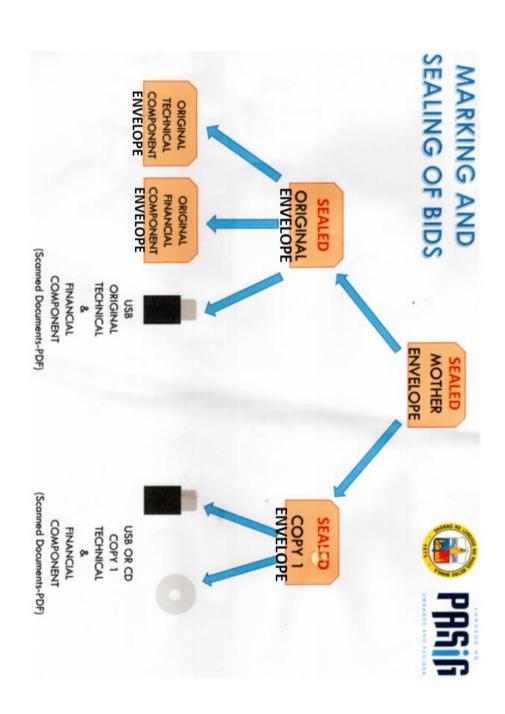
STATEMENT OF ALL ON-GOING GOVERNMENT AND PRIVATE CONTRACTS

Business Name: __

Business Address:

Amount of Value of Contract Contracts					
Amount of Contract					
Date of Delivery (Please indicate estimated date of delivery)					Total
Kinds of Goods					
Contact Person and Contact Details (Tel./Cell No. and/or Email Address)					
Owner's Name and Address					
Contrac t Period					
Date of the Contract	tracts:				
Name of the Contract	Government Contracts:		Private Contracts:		

Submitted by:



annex "A"

